



Co-funded by
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TERMS OF REFERENCE FOR FACILITATOR – SUSTAINABLE WASTE MANAGEMENT TRAINING

1. Introduction

The Friedrich-Ebert-Stiftung (FES-Kenya), the Civil Society Urban Development Platform (CSDUP), and the Pan African Climate Justice Alliance (PACJA) (hereafter referred to as the Consortium) are implementing the European Union-funded project “SCEJU: Strengthening Civil Society Engagement for a Just and Sustainable Urbanization.” The project is being implemented in Kisumu, Nakuru and Makueni counties in Kenya.

The project seeks to empower youth, women and vulnerable groups through enhanced engagement in sustainable water and waste management and climate justice initiatives. In collaboration with the Nairobi Summer School on Climate Justice (NSSCJ), the project will facilitate a three-day training programme for beneficiaries from the target counties.

2. Background of the assignment

Rapid urbanization, inequality and poor waste management practices continue to contribute to environmental degradation and climate vulnerability in urban areas. Sustainable waste management and circular economy approaches are increasingly important for building resilient and inclusive urban communities.

The Sustainable Urban Waste Management and Climate Resilience module aims to equip participants with foundational knowledge and practical skills on urban sustainability, waste governance and community-driven solutions.

The Consortium is therefore seeking to engage a qualified facilitator to deliver the one-day training module to 50 youth drawn from Makueni, Kisumu and Nakuru counties.

3. Objective of the assignment

To facilitate a participatory and practical training session on sustainable urban waste management and climate resilience within a climate justice framework.

4. Scope of Work

The facilitator will undertake the following tasks:



- i. **Training preparation**
 - a. Review relevant training materials and background documents
 - b. Develop training materials and presentations suitable for youth representing communities
 - c. Prepare learning exercises and case studies
- ii. **Facilitation of the training module**
 - a. Deliver a practical and introductory one-day training module covering:
 - The urban climate crisis and its links to inequality
 - Key principles of the circular economy
 - Practical waste reduction and sustainable waste management approaches
 - Overview of governance frameworks that support urban resilience
 - Gender-responsive and inclusive approaches to waste governance
 - b. Facilitate interactive discussions and participatory learning exercises
- iii. **Documentation and reporting**
 - a. Support documentation of key discussions and participant outputs
 - b. Submit a report highlighting key outcomes, lessons and recommendations

5. Expected deliverables

The facilitator will deliver:

- i. Training plan and materials/presentations
- ii. Delivery of the assigned one-day training module
- iii. Facilitation of practical exercises and participant engagement activities
- iv. Facilitation report

6. Expected results

- i. Participants demonstrate improved understanding of of sustainable urban waste management and climate resilience
- ii. Increased awareness of circular economy principles and inclusive waste governance approaches
- iii. Participants identify practical waste management solutions relevant to their communities

7. Required qualifications

The ideal candidate should have:

- i. A degree in Environmental Management, Urban Planning, Waste Management, Climate Change or related field.
- ii. Demonstrated experience in sustainable urban waste management and climate resilience

- iii. Proven experience facilitation and participatory trainings and workshops
- iv. Experience working with youth, women and community-based groups
- v. Strong communication and report-writing skills

8. Evaluation criteria

Applicants will be evaluated based on:

- i. Relevant technical expertise and experience
- ii. Demonstrated facilitation experience
- iii. Understanding of sustainable urban waste management and climate resilience
- iv. Quality of proposed approach
- v. Financial competitiveness

9. Duration and location of assignment

The assignment will be a one-day training, held on 28th May 2026 at a venue to be confirmed in Nairobi, Kenya.

10. Costs covered by the consortium

The consortium will cover the facilitation fees in line with the approved project budget ceiling of Kenya shillings 20,000.

11. Reporting

The facilitator will report to the SCEJU Project Team at Pan African Climate Justice Alliance.

12. Expected conduct

The facilitator is expected to undertake the assignment with professionalism, ethical competence and integrity.

13. Application process

Interested candidates should submit:

- i. Technical and financial proposal (not more than 10 pages) outlining approach to facilitation
- ii. Updated CV highlighting relevant experience
- iii. Contacts of at least two references

Applications should be submitted electronically in PDF format with the subject line: **Facilitator – Sustainable Urban Waste Management Module** to hope.okuthe@pacja.org by Monday 18th May 5:00pm East African Time.

